



## Foothold Foundation Pilot Fellowship Position Description

[www.footholdfound.org](http://www.footholdfound.org)

[info@footholdfound.org](mailto:info@footholdfound.org)

### **Do you believe that collective action is the best strategy to achieve deep social change?**

If you do, and you're wondering how you can help bring larger, innovative solutions to San Diego, apply for the Foothold Foundation Fellowship pilot program. Foothold Foundation formed in 2015 to propel collective action by supporting social impact collaboratives. The Foothold Fellowship Program invests in people who are passionate about driving bold social change through networked efforts, empowering groups to take important steps toward their broad goals.

This unique opportunity to join the first cohort of Foothold Fellows means working directly with aligned action initiatives in San Diego and shape the Fellowship in its early stages. Fellowships are one-year commitments.

### **What you will gain by becoming a Fellow?**

- Build knowledge about the social sector and effective strategies for collaborative work
- Develop relationships and network with leaders in San Diego
- Gain exposure to many social sector organizations
- Increase ability to adapt to different settings, network and navigate group dynamics
- Improve research, analysis, presentation, and communication skills

### **What is Foothold Foundation?**

Many of San Diego's social sector leaders want to collaborate more and deepen impact. But the large-scale initiatives of networks and collaboratives require more day-to-day effort than individual members can provide. At the same time, these transformative but non-traditional structures often lack funding and capacity, more so than their participating members. There are hundreds of collaborative efforts in San Diego that need capacity support to try out ideas, streamline operations and reinforce their exciting work.

Foothold Foundation believes a cadre of skilled individuals solely dedicated to collaborative work can resolve this lack of capacity. The Foothold Fellowship will train a cohort of Fellows to be available as capacity support to collaboratives of mission-driven organizations.

### **How will Fellows spend their time?**

#### **Fellows must be available to start March 7, 2016.**

There are two types of opportunities. One Fellow will support [Food Funders at San Diego Grantmakers](#), a cross-sector collaboration that focuses on hunger and other food system challenges. Other Fellows would support collaboratives comprised of mission-driven entities working toward social change around topics such as volunteerism, homelessness, impact investing or climate resilience. All Fellows will:

- Support a collaborative with administrative, research, and operational functions
- Complete short-term projects
- Learn collaborative strategy, learn about and develop skills to excel in the social sector
- Connect with service providers and stakeholders to understand their work, needs, gaps, overlaps and opportunities



## Foothold Foundation Pilot Fellowship Position Description

[www.footholdfound.org](http://www.footholdfound.org)

[info@footholdfound.org](mailto:info@footholdfound.org)

The **Food Funders Foothold Fellow** will:

- Gather information for the Food Funders at relevant community meetings
- Provide relevant and digestible advocacy and opportunity updates
- Coordinate monthly meetings among Food Funders

Because this is a pilot program, Fellows will be expected to:

- Identify areas for program and curriculum development
- Support ongoing evaluations of the program
- Adapt in a startup environment
- Provide regular feedback to Managing Director

### **What will be expected of the Fellows?**

Fellows will be selected based on their passion for social change, proven ability to execute, professionalism, interpersonal skills, connection to their community, and ability to collect and disseminate information. Selected

Fellows will exhibit:

- Personal accountability excelling independently and as part of a team
- Savvy around social sector practices and trends
- Experience managing projects on time to accomplish set objectives
- Adaptability and an innovative, open-minded disposition
- Professionalism and poise in environments with diverse organizations and leaders
- Demonstrated ability to facilitate groups on wide range of topics
- Excellent analytical and communication skills, including public speaking
- Experience with research and reporting on findings, verbally and in written form
- Proficiency in Microsoft Office, Google apps and social media platforms
- Experience working with databases
- A commitment to advancing San Diego's social sector

Additional Requirements – candidate must:

- Be able to access reliable transportation
- Be able to travel within San Diego County
- Be able to work remotely
- Be available for a flexible schedule, may include evenings and/or weekends
- Have access to a secured computer
- Pass a background check

### **Are the Fellows compensated?**

Fellows are expected to work approximately 15 hours per week for 12 months. Compensation and benefits include:

- \$13,500 stipend
- Maximum of 29 hours of leadership training, compensated at \$17.30 per hour
- Sick leave



## Foothold Foundation Pilot Fellowship Position Description

[www.footholdfound.org](http://www.footholdfound.org)

[info@footholdfound.org](mailto:info@footholdfound.org)

- Joining a robust network of Fellows and social sector leaders in San Diego
- Receiving nonprofit management, collaborative, facilitative and social sector leadership training through structured workshops and seminars

**This is the opportunity I've been looking for. Where do I apply?**

- [Click here](#) to complete the application and upload your resume.
- Don't wait - **the deadline to apply is Sunday, February 7!**